

gjs

# M E M O R A N D U M

TO: Mike Dupree, Deputy General Counsel  
Legal Division

FROM: Robin Gremillion, Director  
Disclosure Division

DATE: November 17, 2015

DOCKET: 2015-1303

RE: BYRD, HENRIETTA  
Tier 3 Annual Personal Financial Disclosure covering calendar year 2014  
Natchez Board of Aldermen – Natchitoches Parish  
**ANSWER**

On October 27, 2015, Ms. Byrd filed an Answer (in lieu of filing the requested disclosure statement) as instructed in the Notice of Delinquency received on October 26, 2015.

Ms. Byrd stated that she resigned from office on July 1, 2014, and for that reason should not be required to file a disclosure statement. A copy of the Answer is attached.



STATE OF LOUISIANA  
DEPARTMENT OF STATE CIVIL SERVICE  
**LOUISIANA BOARD OF ETHICS**  
P. O. BOX 4368  
BATON ROUGE, LA 70821  
(225) 219-5600  
FAX: (225) 381-7271  
1-800-842-6630  
[www.ethics.state.la.us](http://www.ethics.state.la.us)

**CERTIFIED MAIL****NO. 70151520000331802646****RETURN RECEIPT REQUESTED**

October 20, 2015

Henrietta Byrd  
P. O. Box 131  
Natchez, LA 71456

**RE: NOTICE OF DELINQUENCY - FAILURE TO FILE**

**Statement covering 2014**  
**Natchez Board of Aldermen**

Dear Henrietta Byrd:

Pursuant to La. R.S. 42:1124.4, if a person fails to file a Personal Financial Disclosure Statement as required by 42:1124, 1124.2, 1124.2.1, or 1124.3; omits information; or files inaccurately, a Notice of Delinquency shall be issued. A review of our records indicates that we have not received your Personal Financial Disclosure Statement.

**You have 7 business days from the date of receipt of this Notice to file your Tier 3 Personal Financial Disclosure Statement covering 2014, or to submit an Answer explaining why you feel you are not required to file a Personal Financial Disclosure Statement. Failure to file a Personal Financial Disclosure Statement or an Answer within the 7 business days will subject you to an automatic late fee of \$50 per day up to a maximum of \$1,500. Proof of timely filing is determined by the U.S. Postal Service postmark; receipt from the U.S. Postal Service; or receipt from a commercial delivery service.**

The form for the Tier 3 Personal Financial Disclosure Statement (Form 418a) is available on the Louisiana Board of Ethics website at [www.ethics.state.la.us](http://www.ethics.state.la.us). If you have any questions, you may contact me at 225/219-5600 or 800/842-6630.

Sincerely,

A handwritten signature in black ink, appearing to read "Vivian Head".

Vivian Head  
Compliance Officer

**SENDER: COMPLETE THIS SECTION**

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Henrietta Byrd  
P. O. Box 131  
Natchez, LA 71456



2646



9590 9401 0010 5205 5646 43

2. Article Number (Transfer from service label)

7015 1520 0003 3180 2646

Form 3811, April 2015 PSN 7530-02-000-9053

**COMPLETE THIS SECTION ON DELIVERY**

A. Signature

*Henrietta Byrd*

- ☐ Agent  
☐ Addressee

B. Received by (Printed Name)

C. Date of Delivery

- D. Is delivery address different from item 1? ☐ Yes  
If YES, enter delivery address below: ☐ No

OCT 26 2015

3. Service Type

- |  |   |
|--|---|
| <input type="checkbox"/> Adult Signature                         | <input type="checkbox"/> Priority Mail Express®                     |
| <input type="checkbox"/> Adult Signature Restricted Delivery     | <input type="checkbox"/> Registered Mail™                           |
| <input checked="" type="checkbox"/> Certified Mail®              | <input type="checkbox"/> Registered Mail Restricted Delivery        |
| <input type="checkbox"/> Certified Mail Restricted Delivery      | <input checked="" type="checkbox"/> Return Receipt for Merchandise  |
| <input type="checkbox"/> Collect on Delivery                     | <input type="checkbox"/> Signature Confirmation™                    |
| <input type="checkbox"/> Collect on Delivery Restricted Delivery | <input type="checkbox"/> Signature Confirmation Restricted Delivery |
| <input type="checkbox"/> Insured Mail                            |   |
| <input type="checkbox"/> Restricted Delivery                     |   |

LA-USPS-11-156

Domestic Return Receipt

Highway 580 Gum Springs Road  
P.O. Box 1435  
Winnfield, LA 71483  
318-628-3971  
318-628-4683  
sjohnson@lasallecorrections.com

**Winn Correctional  
Center**

# Fax

<b>To:</b>	Louisiana Board of Ethics	<b>From:</b>	Henrietta Byrd
<b>Fax:</b>	225-381-7271	<b>Pages:</b>	2
<b>Phone:</b>	318-332-0496	<b>Date:</b>	October 27, 2015
<b>Re:</b>	Notice of Delinquency - Failure to File <b>cc:</b> N/A		
<input checked="" type="checkbox"/> Urgent <input type="checkbox"/> For Review <input type="checkbox"/> Please Comment <input type="checkbox"/> Please Reply <input type="checkbox"/> Please Recycle			

**Comments:**

I am no longer an Alderman for the Village of Natchez. I submitted my paperwork when Mayor Humphrey was elected in office. My effective date for resignation was July 01, 2014.

Thanks

2015 OCT 27 PM 12:12  
RECEIVED  
FAX